



Department of Corrections
NOTICE OF CHANGE TO
DEPARTMENT OPERATIONS MANUAL
Initial Changes/Assorted Information

**Transmittal
Letter Number:**

00-01

Revision Date:

July 11, 2000

The purpose of this document is to provide all Department Operations Manual (DOM) holders with information regarding several revisions and updates to the newly-formatted DOM that was not included in the first printing.

The new format used for the DOM is similar to that used for the California Department of Corrections' (CDC) version of the California Code of Regulations, Title 15, Division 3. The DOM will now consist of one volume, printed in 8 point fonts, two column format, and a change in the outline format. The newly-formatted DOM will also include a list of acronyms (located after the table of contents) that are used throughout DOM. The current DOM refers to volumes, sections, and subsections, while the new format will refer to chapters, articles, and sections respectively.

REVISIONS INCLUDED IN THE NEWLY-FORMATTED DOM

The newly-formatted DOM provides the first publication of several revisions and updates to the DOM that have not been previously distributed. The following is a list of chapters and articles that have been modified and a short synopsis of the change.

Chapter 5

Article 9, Display of the United States and State Flags

This new article sets forth CDC's policy regarding the display of the United States and California State flags.

Article 11, Administrative Officer-of-the-Day

This article has been revised to incorporate Administrative Bulletin (AB) 91/9, Duties of Administrative Officer of the Day (AOD), and includes other nonsubstantive changes to grammar and punctuation.

Article 21, Inmate Use of Telephones

This article has been revised to incorporate AB 98/6, Inmate Telephone System, and includes other nonsubstantive changes to grammar and punctuation.



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CHAPTER 6

Article 1, Reception Centers

This article has been revised to incorporate Informational Bulletin (IB) 95/5, Information Quality Support Section, and includes other nonsubstantive changes to grammar and punctuation.

Article 2, Case Considerations

This article has been revised to incorporate IB 95/5 and AB 92/15, Use of Confidential Information in Disciplinary Hearings, and includes other nonsubstantive changes to grammar and punctuation.

Article 12, Treatment Categories

This article has been revised to incorporate AB 93/3, Deactivation of the Category “V” Program at the CMF, and includes other nonsubstantive changes to grammar and punctuation.

Article 15, Correctional Facility Description

This article has been revised to include updated institution profiles.

Article 17, Sexually Violent Predators

This new article sets forth CDC’s policy regarding sexually violent predators including the procedures for identification, screening, referral, and tracking of potential sexually violent predators.

DOM ARTICLES NOT APPROVED FOR USE THROUGHOUT THE DEPARTMENT

The following DOM articles are not approved for use within the CDC pursuant the Administrative Procedure Act. Each individual manual holder, CDC office, institution/facility, and parole region shall place the following disclaimer in front of each nonapproved DOM article: “This article is not currently approved for use. Refer to the following local procedure(s).” If no local procedures exist, omit the reference to local procedures. Each institution/facility and parole region shall independently implement local procedures in accordance with all applicable laws and regulations governing those policies and procedures which are not covered by an approved DOM article.



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Chapter 3

Article 4, Volunteers

Chapter 4

Article 5, EDP Standards

Article 16, Purchase of EDP Equipment

Article 22, Policy and General
Information

Article 36, PIA System

Article 42, Departmental Modem Policy

Article 45, Information Security

Chapter 5

Article 13, PIA Inmate Pay

Article 35, Education Services

Article 41, Mail

Article 42, Visiting

Article 43, Inmate Property

Chapter 6

Article 8, Interstate, Federal and
International Placements

Article 11, Temporary Removals

Chapter 8

Article 2, Case Supervision

Article 12, Violations

Article 13, Arrest, Search, Seizure

Article 18, Re-entry Referral

Article 20, Inmate Funds

Article 21, Inmate Furlough

Article 22, Re-entry Case Planning and
Supervision

Article 23, Medical Services

Article 24, Custody and Security

Article 25, Inmate Operation of Motor
Vehicle

Holders of the DOM shall maintain this transmittal letter and utilize the information contained in this document until it is incorporated into the next updated DOM. Please direct any inquiries regarding this transmittal letter to Rick Grenz, Chief, Policy Management Unit, at (916) 323-2460 or CALNET 473-2460.

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